

VOLUNTARY STATISTICAL DATA
INFORMATION TO BE USED FOR REPORTING PURPOSES ONLY

Public Contract Code 10116 requires state agencies to capture information on ethnicity, race, and gender of business owners on all awarded contracts and procurements. Government Code Section 11139.8 and Public Contract Code section 10115.5 require state agencies to capture information on the participation level of minority, women, and disabled veteran-owned business enterprises in awarded contracts and procurements. The awarding department is prohibited from using this data to discriminate or provide a preference in the solicitation or acceptance of bids, quotes, or estimates for goods, services, and/or construction. This information shall not be collected until after the contract award is made. The completion of this form is **strictly voluntary**.

The data you provide on this form should best describe the **ownership of your business**. Ownership of a business should be determined as follows:

- For a business that is an individual proprietorship, partnership, corporation, or joint venture at least 51 percent is owned by one or more individuals in a classification designated below or, in the case of any business whose stock is publicly held, at least 51 percent of the stock is owned by one or more individuals in a designated classification, or
- For other business entities, the owner is the person controlling management and daily operations and who “owns” the business.

For purposes of this report, respond only if the business has its home office in the United States and which is not a branch or subsidiary of a foreign corporation, firm, or other business.

Gender Classification

Female: ☐

Male: ☐

Race Classification As identified by the U.S. Census Bureau

- ☐ American Indian or Alaska Native
☐ Black or African American
☐ Other

- ☐ Asian
☐ Native Hawaiian or Other Pacific Islander
☐ White

Ethnicity/Minority Classification As defined in Public Contract Code Section 10115.1

- ☐ **Asian-Indian-** A person whose origins are from India, Pakistan, or Bangladesh.
☐ **Black**—Persons having origins in any of the black racial groups of Africa.
☐ **Hispanic**—Persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish or Portuguese culture or origin, regardless of race.
☐ **Native American-** An American Indian, Eskimo, Aleut, or Native Hawaiian.
☐ **Pacific-Asian**— A person whose origins are from Japan, China, Taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Samoa, Guam, or the United States Trust Territories of the Pacific including the Northern Marianas.
☐ **Other**— Any other group of natural persons identified as minorities in the respective project specifications of an awarding department or participating local agency.

Disabled Veteran-Owned Business Enterprise (select one)

- ☐ Yes ☐ No

A self-addressed envelope has been provided for your convenience. **Please return completed data form by mail or FAX to: () Attn:**

ITEMS BELOW TO BE COMPLETED BY STATE AGENCY/DEPARTMENT ONLY

- ☐ Goods ☐ Services ☐ Construction ☐ Information Technology ☐ Architecture & Engineering

Total Contract/Purchase: \$ _____ Under \$25K: \$ _____ Date: _____